

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

Thursday, 16th March, 2023
5.30 pm





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Thursday, 16th March, 2023 at 5.30 pm

AGENDA

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|---|-------|
| 1) <i>Notice of Key Decisions and Private Meetings (April 2023 Executive onwards)</i> | 3 - 6 |
| 2) <i>Additional Notice 12th April Executive - Household Support Fund</i> | 7 - 8 |

PUBLISHED

16th March 2023

BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) after March 2023, published on 16th March 2023. Due to circumstances, these decisions could also be taken by Officers using urgency powers.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Matter for Decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of documents to be submitted including any background papers	Contact person & Executive Portfolio
Empty Homes CPOs and Facelighting	To consider the approval of CPOs for various empty properties and facelighting in the Piccadilly Road area of Trinity.	Yes	April 2023	Public	Report setting out key issues	Clare Jackson Private Sector Housing Manager Executive Member for Housing and Development Control
Household Support Fund	To consider a report on the delivery of the latest tranche of house support funding	Yes	April 2023	Public	Report setting out key issues	Rob Dobson Head of Policy and Engagement
Allotment Review 2023	To consider a report reviewing the provision of and management of allotments	Yes	June 2023	public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities Executive Member for Health & Wellbeing

Outdoor Town Active Burnley Partnership Action Plan	To consider a report on the Action Plan	Yes	August 2023	Public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities Executive Member for Health & Wellbeing
Cultural Strategy	To consider a report on a Cultural Strategy	Yes	September 2023	Public	Report setting out Key Issues	Simon Goff Head of Green Spaces and Amenities Executive Member for Health & Wellbeing

Meetings of the Executive will be held on the following dates: 12th April and 7th June. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated in the form of the agenda by the following date: 4th April 2023. A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: cwaldby@burnley.gov.uk

Published: on 16th March 2023

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Burnley Borough Council

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Key Decisions

Notice to Scrutiny Committee Chair under Regulation 10 (1) (a)

The Council is required to give 28 days' notice if it intends to make a Key Decision.

If it is impracticable to comply with this requirement it must inform the Chair of the Scrutiny Committee and publish a copy of that notice at least 5 days before the decision is taken.

Set out below is a notice given in line with these requirements.

The Chair of the Scrutiny Committee was informed on 16th March 2023 of the information below;

Please note that the Executive at a meeting to be held on 12th April 2023 intends to consider the following Executive report in Public. It has not been possible to give the required 28 days' notice for the reason set out below:

Key Decision	Reason why 28 day notice could not be given/was impracticable
Household Support Fund	Due to administration issues.

Catherine Waudby

Head of Legal and Democratic Services

Town Hall, Manchester Road

Burnley BB11 9SA

E-mail cwardby@burnley.gov.uk

16th March 2023

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